

Volunteer Role Profile

Position	
Position Title	Meals on Wheels
Volunteer Area	Community Support
Reports to:	Community Support Program Manager
Purpose of the Position	
The role of the volunteer is to deliver hot / or frozen meals to older people and people with disabilities living in their own homes.	
Key Responsibilities <i>(the following description of responsibilities is not exhaustive and may include others as directed from time to time)</i>	
Service Delivery	<ul style="list-style-type: none"> • Participate in the meals on wheels delivery roster • Collect meals from the manufacturer and deliver the meals to each person's home • Provide feedback to the community support team if the person was not at home or failed to answer the door
Experience/Skills	
Essential	<ul style="list-style-type: none"> • Ability to use own vehicle to deliver meals • Well-developed communication skills • Motivated and able to work as part of a team • Demonstrated history of reliability and punctuality
Desirable	<ul style="list-style-type: none"> • Previous experience volunteering or working with people living with disabilities, older people and/or carers
Knowledge/Qualifications	
Essential	<ul style="list-style-type: none"> • Current drivers licence • Registered & insured vehicle • Current criminal record check or willingness to undergo check
Desirable	<ul style="list-style-type: none"> • Knowledge of local area and surrounds