

Role Profile

Position	
Position Title	Aboriginal Family Worker
Business Unit/Program	Operational Services – Family Links
Relationships	
Reports to:	Program Manager
Direct reports:	NA
Purpose of the Position	
To improve the outcomes and wellbeing of Indigenous families with young children by providing support for parenting, linkages to relevant services and community supports, facilitating informal support groups and supported playgroups within the Wagga Wagga region.	
Key Responsibilities <i>(the following description of responsibilities is not exhaustive and may include others as directed from time to time)</i>	
Service Delivery	<ul style="list-style-type: none"> • Individual work with parents (including: engagement, assessment, planning, implementation, monitoring, review and closure). • Support families to develop practical life skills to assist them in raising their children and build confidence in their parenting skills. • Assist families build connections with appropriate services, community supports and informal social networks with other families • Facilitate informal parenting support groups • Provide information and support that will assist parent/carers to successfully transition children into school • To cultivate positive relationships with local community groups/committees representing children's and families issues, at discretion of the Program Leader • Support student placements • Supporting and participating in the implementation of program plans
Governance, Compliance and Quality Control	<ul style="list-style-type: none"> • Ensure familiarity, understanding and abide by Intereach policies and procedures as outlined in the Employee Handbook • Contribute towards policy development • Keep up-to-date with changes in government legislation, in relevant areas of responsibility • Identify and implement improvements to operational processes and procedures to enhance program functions • Maintain confidentiality
People and Culture	<ul style="list-style-type: none"> • Participate in regular team meetings to discuss progress, issues, planning and professional development • Participate in supervision • Participate in training and development relevant to the role

	<ul style="list-style-type: none"> Actively develop and maintain supportive relationships with all staff 		
Financial	<ul style="list-style-type: none"> When incurring expenses on behalf of Intereach, ensure this falls within budgetary guidelines 		
Work, Health and Safety	<ul style="list-style-type: none"> Understand and comply with WH&S policies and procedures and legislative requirements Communicate with WH&S representatives and supervisors, particularly regarding hazards in the workplace Participate in programs to improve risk management, including health and safety within the workplace 		
Organisational	<ul style="list-style-type: none"> Develop and maintain effective relationships with key stakeholders Champion the values and principles of Intereach within all aspects of our work Become familiar with all programs across the business Actively promote Intereach services and programs within the broader community Liaise with other Intereach teams/services in order to achieve maximum benefit from resources within the organisation 		
Core Competencies			
Core Competencies (As defined in the Intereach Code of Conduct Framework)	Intereach Value	Competency	Level Required
	Leadership	Communicating with impact	1
		Focus on results	1
	Partnership	Managing relationships	1
		Working as a team	1
	Social Justice	Acts courageously	1
Respects and values differences		1	
Selection Criteria			
Essential	<ul style="list-style-type: none"> Minimum two years' experience working within a community service role aligned to supporting families with young children. Case coordination experience, including assessment, development of client centred case plans, implementation and review. Extensive experience and working knowledge of issues facing Indigenous parents with young children Group Facilitation Skills Computer literacy (Intermediate level – Microsoft Office, maintaining a data base, e-mail and internet functions) Min Diploma in Community services (Welfare, Case Management or Early Childhood) Minimum 2 years' experience working within a community services role aligned to supporting families with young children An understanding of the Children's and Young persons (Care and Protection) Act 1998 Working knowledge of Strength Based and Person Centred 		

	<p>Practices</p> <ul style="list-style-type: none"> • Understanding of child developmental milestones
Desirable	<ul style="list-style-type: none"> • Experience working with people from Culturally and Linguistically Diverse backgrounds • Group facilitation skills and experience • Familiar with local and regional children and family services and resources • Trained Parenting Education Facilitator (Triple P, Parents as Teachers)
Mandatory Requirements	
Essential	<ul style="list-style-type: none"> • Current Working with Children Check • Current drivers licence • Current Criminal Record Check or willingness to undergo check
Acknowledgement of receipt and understanding of the Role Profile	
Name	
Signature	
Date	