

Payment and Collection of Fees

Fees Schedule

Fees for After School Care and Vacation Care sessions are reviewed and set annually and charged per session. Additional fees during vacation care for excursion and other program activities can be charged. Families will be provided with at least 14 days notice of any proposed changes to fees charged or in the way in which fees are collected.

After School Care (ACS)

Daily Session Fee: \$30.00 per day. Child Care Subsidy (CCS) if eligible will reduce the daily cost pending on your percentage.

Open: 3pm - 6pm. Please book prior to 12pm daily (forecasted booking).

Food: Afternoon tea will be provided including a fruit and veggie platter (included in Daily Fee)

Transport: A bus service is available from each school (fees included in the Daily Fee).

Vacation Care (VC)

Daily Session Fee: \$70.00 per day. CCS if eligible will reduce the daily cost pending on your percentage

Open: 8am - 6pm

Food: Bring your own morning and afternoon tea and lunch every day, unless brochure specifies a meal provided that day by Out of School Hours Care (OOSH).

During Vacation Care holiday program, you will be able to refer to the flyer for any additional daily fees for attendance, e.g. excursion fees.

Cancellation of a Casual or Permanent Booking

If unable to attend a booked session and to avoid an absent fee charge, please always request in writing by texting the OOSH mobile with the date of cancellation so we can remove the child or mark your child as absent.

Casual Bookings - Please send the OOSH Mobile a text by 8am the day prior to care

Permanent bookings - Please send the OOSH Mobile a text by 8am, 2 weeks prior to care

If your permanent booking falls on a public holiday, the daily gap fee for payment will apply.

Pupil Free Days

All permanent bookings including bookings which occur on a pupil free day are charged unless families give two weeks' notice. Generally on a pupil free day to support families the service will extend its open hours, pending if enough families require the full day service as service running costs of the day must be covered for the service to open.

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The full day session from 8am – 6pm will apply a daily fee in accordance with the current daily vacation care fee. If families are eligible for the Child Care Subsidy this will apply and the remaining gap daily fee will be charged.

If your regular ASC booking does fall on a pupil free day, your child can still attend the ASC session from 3pm – 6pm, families are required to arrange delivery of the child to the service.

Please note; Schools may communicate to the first Monday of the first three terms as pupil free days, for OOSH these days are considered Vacation Care days not pupil free days and must be booked by the families as a vacation care booking.

Fees General

Payment of Fees

Families who apply for and are eligible for Child Care Subsidy (CCS) are required to pay the fee not covered by the subsidy. This is commonly referred to as the 'gap' fee. Please note until CCS claims are processed and accepted, full fee payment will be required.

- Payments are made through Electronic Fund Transfer (EFT) which is a bank transfer or a direct deposit. Cash payment will not be accepted.
- Intereach can also schedule a direct debit via bank account
- Intereach issues accounts/statements approximately every two weeks of care and these are due to be paid in full within two weeks of receiving an invoice:
 - statements are sent out within two weeks after Vacation Care; and,
 - statements for After School Care are sent out every two weeks.
- If any account is overdue the family will be informed that:
 - a reminder notice will be sent via letter from the Intereach Finance team
 - a direct debit payment plan can be put in place for outstanding balances
 - if the plans are not adhered to and accounts are not paid, families will be required to pay the accounts in full to bring them up to date; and,
 - future bookings will also require payment in full in advance for sessions to be attended.
- Where accounts are outstanding by six weeks, care will be cancelled until fees are paid in full. During this time care positions will not be held. Once any outstanding fees are paid in full, those parents will require payment in full prior to attending any future sessions.

Refer to [OOSH Payment and Collection of Fees Procedure](#) on Intereach website for more details.